

**To:** Bacalan, Vince[Bacalan.Vince@epa.gov]  
**From:** Yelensky, Erica  
**Sent:** Fri 11/17/2017 8:09:25 PM  
**Subject:** CRI

On Nov 9 EPA Region 9 Acting Regional Administrator, Alexis Strauss was the keynote speaker at a ribbon cutting for the **Coastal Research Institute** formed by the Santa Monica Bay National Estuary Program and Loyola Marymount University.

The Frank R. Seaver College of Science and Engineering and The Bay Foundation renew their decade-long partnership with an eye towards the future in the Coastal Research Institute. The institute builds on the foundation set by the Center for Santa Monica Bay Studies. The CRI brings together expertise from Seaver College and The Bay Foundation to further the goals of Santa Monica Bay National Estuary Program to restore and enhance Santa Monica Bay and local coastal waters. The CRI will engage educators, academics, graduate students, undergraduate students, agencies, industry and more in research related to coastal resource management.

**From:** Bacalan, Vince  
**Sent:** Friday, November 17, 2017 12:03 PM  
**To:** Yelensky, Erica <Yelensky.Erica@epa.gov>  
**Subject:** FW: week of Oct 23: sent/OW Senior Staff Meeting talking points for John/Sandra

Here's a sampler of what we typically send out to managers.

**From:** Johnson, Laura-S  
**Sent:** Monday, October 30, 2017 3:04 PM  
**To:** Moulta-Ali, Abu <Moulta-Ali.Abu@epa.gov>; Laurson, Nancy <Laurson.Nancy@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>; Mayo, Alice <Mayio.Alice@epa.gov>; Shah, Surabhi <Shah.Surabhi@epa.gov>; Simon, Roy <Simon.Roy@epa.gov>; Parker, Robin <Parker.Robin@epa.gov>; Benson, Robert <Benson.Robert@epa.gov>; Bacalan, Vince <Bacalan.Vince@epa.gov>; Maschal, Emma <maschal.emma@epa.gov>; Mercado, Noemi <Mercado.Noemi@epa.gov>; Kadri, Jamal <Kadri.Jamal@epa.gov>; Dupree, Susan <Dupree.Susan@epa.gov>  
**Subject:** week of Oct 23: sent/OW Senior Staff Meeting talking points for John/Sandra

Good afternoon,

Attached are the OW Senior Staff Meeting talking points for John/Sandra to consider/use. The entries provide information collated for the week of October 23 and were sent out Friday morning (October 27). Thanks to folks who quickly responded to questions to clarify information. From these talking points, there are a couple of follow up actions that Surabhi asked I delegate to relevant staff folks. I will do that in separate emails and cc Surabhi.

In response to the branch's desire to streamline efforts, while also reducing redundancy, workload, and number of meetings, in a separate email to you, I will send a table we can use on a weekly basis to manage and "tee" up our talking points, potential shout outs, and significant actions/milestones that require Surabhi's attention (which could mean we need for her to take an action, make a decision, or simply give her a heads up on something we knew was coming...). Filling out this table can be used in place of a weekly planning meeting, and can help elevate our branch activities as we continue to build coalitions across OWOW and OW. This tool will not be used in lieu of one-on-one meetings with Surabhi or our branch meetings. This is merely a tool that we could use at the beginning of each week to give Surabhi an idea of what we have going on, what we need from her, and what other manager's (both up the chain and across OWOW) should know about the work we are doing. Your participation in this is greatly needed and important.

The table will come out shortly. In the interim, please think of any items worth mentioning for this week. This table will be especially useful given that Surabhi will be at the ANEP meeting and may be difficult to reach (understandably).

**From:** Johnson, Laura-S

**Sent:** Friday, October 27, 2017 11:06 AM

**To:** Eisenberg, Mindy <[Eisenberg.Mindy@epa.gov](mailto:Eisenberg.Mindy@epa.gov)>; Libertz, Catherine <[Libertz.Catherine@epa.gov](mailto:Libertz.Catherine@epa.gov)>

**Cc:** Shah, Surabhi <[Shah.Surabhi@epa.gov](mailto:Shah.Surabhi@epa.gov)>

**Subject:** OW Senior Staff Meeting talking points for John/Sandra

Good morning,

Attached for your consideration are the talking points for John/Sandra to use at next week's OW Senior Staff Meeting. Surabhi reviewed and approved the talking points.